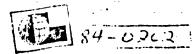
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R	OUTING AN	D RECOR	D SHEET	
SUBJECT: (Optional)				
FY 1986 Standard Support Re	quirements			
Information and Management Support Staff OL			NO. OL 4021-84	
			DATE 2 5 JAN 1984	
TO: (Officer designation, room number, and building)	DATE	OFFICER'S	COMMENTS (Number each comment to show from whom	
	RECEIVED FORWARD	ED INITIALS	to whom. Draw a line across column after each comment.)	
1.				
C/B&F			The attached from the EO/DDA	
^{2.} C/SS			is self-explanatory. We request you:	
3. C/P&TS	2/3	4	(1) Review the DA 1985 Program Standard Support Requirement document to ensure it remains realistic	
4. C/PMS			(2) Provide this staff with changes, to include those requested	
5. C/LSD			in paragraph 3, so we can consolidate and submit a single response for the entire office. Your response by COB, 7 February 1984, would be	
6. C/P&PD			appreciated. Please call if you have any questions.	
7. C/PD			ST.	
8. C/RECD				
9. C/SD				
10.			Ive revewed the	
11.			altacked and descure	
C/IM53			ite preschilety of factors	
13.			Pars. However, based	
14.			on discusains with	
			I/ welieve that any	
15.			such proposal at the	
FORM 610 USE PREVIOUS			Very Malistic	



	1 9 JAN 1964	
MEMORATIDUM FOR:	Director of Communications Director of Data Processing Director of Finance Director of Information Services Director of Logistics Director of Medical Services Director of Personnel Director of Security Director of Training and Education	
FROM:	Executive Officer to the DDA	0EV.
SUBJECT:	FY 1936 Standard Support Requirements	25X ²
REFERENCE:	DA 1935 Program Standard Support Requirements	
concept of apply Agency initiative the third year of to the formulas concept has been external, justiff always be subject of fice review the being able to justiff about the concept of the concept has been external, justiff always be subject to justiff able to justification and the concept has been external.	been advised by the Office of the Comptroller that the ying Standard Support Requirements (SSRs) to all new yes will be used again in FY 1986. While this will be of utilizing the SSRs, we feel some minor adjustments and/or factors are required. Although the basic in accepted by all of our reviewers, both internal and fication of the amounts of requested resources will cet to scrutiny. We, therefore, request that each their methodology and resource needs with the thought of instify the SSRs to various reviewers.	25X
the applicable present and ink characteristics of the comment also includes la	lify this process, we request that you make a copy of pages of the 1985 Program SSR booklet and make only hanges. Any substantial changes should be typed with a t providing the justification for the change. This arge revisions in resource requests. The DDA/MS well onnel service amounts if appropriate.	25 X
initiatives fail additional control section of the services section resource needs	the SSR process in FY 85, it was found that most new led to provide clear information about the number of racts that they would produce. Consequently, this booklet was not applied. Therefore, the contractual n (see pages 23-25 of reference) must be revised to tie to substantial increases in contractual service funds o the number of additional contracts	25X1
4. We feel	that the Agency cannot expect further large increases	

25X1

in marpower in FY 1936. We, therefore, caution each office to pay

particular attention to those other nonpersonnel-related factors that would provide you needed resources to continue the same services if additional nonpersonnel funds were received in other components' initiatives. As an example, more external research may not result in an increase of personnel, but could increase the processing and paying of more invoices.
5. We expect relatively few changes this year to the SSR booklet and hope that in future years, only the resources requested and not the methodology will change. Please forward your revisions as soon as completed, so that we can start on various parts of the SSR booklet, but not later than 10 February 1984. If you have any questions or need further guidance, please contact green) for assistance.

25X1 25X1 25X1